

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.fishhawkcdd4.org

**Board of Supervisors
FishHawk Community
Development District IV**

October 27, 2021

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, November 4, 2021 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on October 7, 2021 Tab 1
 - B.** Ratification of Operations & Maintenance Expenditures for September 2021..... Tab 2
 - C.** Ratification of Series 2013 Requisitions..... Tab 3
- 4. STAFF REPORTS**
 - A.** Field Inspection Report Tab 4
 - B.** Landscape Report..... Tab 5
 - C.** Irrigation Report Tab 6
 - D.** Aquatic Services Report..... Tab 7
 - E.** District Counsel
 - F.** District Engineer
 - G.** HOA Property Manager
 - H.** District Manager Tab 8
- 5. BUSINESS ITEMS**
 - A.** Consideration of Pavers for Roundabout Tab 9
 - B.** Presentation of Playground Inspections Reports Tab 10
 - C.** Consideration of Playground Proposals Tab 11
 - D.** Consideration of Bench Proposal..... Tab 12
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, October 7, 2021 at 10:03 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chair
Daniel Rothrock	Board Supervisor, Vice-Chair (via conf. call)
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Esther Wisdom	Board Supervisor, Assistant Secretary
Brian Steever	Board Supervisor, Assistant Secretary (via conf. call)

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Stephen Brletic	District Engineer; JMT (via conf. call)
John Toborg	Field Services Manager, RASI
Gregory Funk	Representative; Ballenger Irrigation

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

No audience comments.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting Held
September 2, 2021**

47 Ms. Wallace presented the minutes of Board of Supervisors' meeting held
48 September 2, 2021 to the Board.
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On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on September 2, 2021, as presented, for the FishHawk Community Development District IV.

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51 **FOURTH ORDER OF BUSINESS**

**Ratification of Operations &
Maintenance Expenditures for August
2021**

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55 Ms. Wallace presented the August 2021 Operation & Maintenance Expenditures
56 to the Board.
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On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for August 2021 (\$80,576.81) for the FishHawk Community Development District IV.

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59 **FIFTH ORDER OF BUSINESS**

Staff Reports

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61 **A. Field Services Report**

62 Mr. Toborg presented his report to the Board.
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64 **B. Landscape Report**

65 The Board reviewed the landscape report prepared by Brightview.
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On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors authorized Brightview to move forward with pest control and fertilization without prior approval, for the FishHawk Community Development District IV.

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69 The Board reviewed the landscape proposals. Mr. Funk stated all plants have
70 a one (1) year warranty.
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On a Motion by Mr. Stewart, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved the landscape proposals on addendum #2, for the FishHawk Community Development District IV.

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73 **C. Irrigation Services Report**

74 The Board reviewed the Irrigation report.
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D. Aquatic Services Report

Ms. Wallace presented the aquatic report to the Board.

E. District Engineer

Mr. Brletic discussed the problem with Lake Hutto's water level and options of what to do. He provided an update on replacing round-a-bout pavers and distributed a proposal under separate cover from Superior Sealers for \$19,100.00. He will collect more proposals to present at the next CDD meeting. Mr. Brletic provide an update on the Gopher Tortoise Wetland Preservation and his discussions with the Developer. Mr. Brletic discussed SWFWMD inspections that he will be completing, and he is also waiting on a response from Hillsborough County regarding the traffic situation.

F. District Counsel

No report.

G. HOA Property Manager

Not present.

H. District Manager

The next CDD meeting will be held November 4, 2021 at 10:00 a.m. Ms. Wallace reviewed her report with the Board. A resident requested dog stations on the trail behind Watercolor Drive. The Board discussed but no formal Board action was taken. A resident requested no smoking signs at the playgrounds. Ms. Wallace will send reminders of policies via HOA Town Square. As a follow-up from last meeting the contract with Terminix from 2014 has now been cancelled. All outstanding invoices will be paid.

SIXTH ORDER OF BUSINESS

Consideration Regarding Auditing Services

The Board discussed the proposed increase from Grau & Associates for auditing services for fiscal year 2021.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors directed District Manager to request a deduction of fees to \$4,935 (budget amount of 5%) from Grau & Associates, for the FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS

**Consideration of 5098 Watercolor
Drive Easement Application**

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved subject to District Engineer review and District Counsel approval of form of contract and adding additional language if needed, similar to the previous agreement, for the FishHawk Community Development District IV.

EIGHTH ORDER OF BUSINESS

Supervisor Comments

Ms. Wisdom requested to get a speakerphone for all future meetings.

The Board authorized the District Manager to reach out to the HOA President to request an onsite contact person for CDD vendors and staff.

NINTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors adjourned the meeting at 11:26 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures September 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2021 through September 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$62,728.12**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2021 Through September 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Ballenger & Company, Inc.	002114	21321	Irrigation Repairs 08/21	\$ 470.00
Ballenger & Company, Inc.	002114	21333	Irrigation Maintenance 08/21	\$ 4,500.00
Ballenger & Company, Inc.	002114	21343	SWFWMD Reporting 08/21	\$ 775.00
Ballenger & Company, Inc.	002114	21354	Irrigation Repairs 08/21	\$ 235.00
Ballenger & Company, Inc.	002114	21355	Irrigation Repairs 08/21	\$ 905.00
Brian T Steever	002122	BS090221	Board of Supervisors Meeting 09/02/21	\$ 200.00
Daniel Gray Rothrock	002121	DR090221	Board of Supervisors Meeting 09/02/21	\$ 200.00
Dayna J. Kennington	002120	DK090221	Board of Supervisors Meeting 09/02/21	\$ 200.00
Egis Insurance & Risk Advisors	002118	13930	Policy #100119716 Renewal 10/01/21- 10/01/22	\$ 10,614.00
Erin McCormick Law, PA	002119	10528	Legal Services 08/21	\$ 3,900.00
Esther Wisdom	002124	EW090221	Board of Supervisors Meeting 09/02/21	\$ 200.00
JBW Designs LLC dba Poop 911	002115	4596095	11 Doggie Stations 07/21	\$ 400.83
JBW Designs LLC dba Poop 911	002115	4689581	11 Doggie Stations 08/21	\$ 400.83
Jeffrey Stewart	002123	JS090221	Board of Supervisors Meeting 09/02/21	\$ 200.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2021 Through September 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Johnson, Mirmiran & Thompson, Inc.	002125	22-179678	Engineering Services 08/21	\$ 580.00
Rizzetta & Company, Inc.	002116	INV0000061161	District Management Services 09/21	\$ 4,424.67
Rizzetta Technology Services	002117	INV0000007926	Website Hosting Services 09/21	\$ 100.00
Solitude Lake Management, LLC	002126	PI-A00628907	Lake & Pond Management Services 07/21	\$ 1,718.66
Solitude Lake Management, LLC	002126	PI-A00668615	Lake & Pond Management Services 09/21	\$ 1,518.42
Tampa Electric Company	20210930-2	211009775761	13773 FishHawk Blvd 08/21	\$ 28.02
Tampa Electric Company	20210930-2	211009776033	5601 Balcony Bridge Place 08/21	\$ 55.91
Tampa Electric Company	20210930-2	211017320014	Village Center Dr 08/21	\$ 8,946.85
Tampa Electric Company	20210930-2	Summary 08/21	Electric Summary 08/21	\$ 18,841.93
Times Publishing Company	002127	0000141042 09/12/21	Legal Advertising 09/21	\$ 563.00
Timothy A. Gay	002113	68821	Holiday Decorations 50% Deposit 08/21	\$ 2,750.00
Report Total				<u>\$ 62,728.12</u>